



Project Grading Checklist

A consistent checklist for grading student projects — use across the class.

STUDENT		PROJECT TITLE	
_____		_____	
SUBJECT	GRADE	DUE DATE	DATE REVIEWED
_____	_____	_____	_____

CONTENT & UNDERSTANDING

- Project meets all required components
- Information is accurate and well researched
- Demonstrates clear understanding of the topic
- Includes thoughtful analysis or original ideas

ORGANIZATION & PRESENTATION

- Ideas are organized in a logical order
- Visual elements support the content
- Spelling and grammar are correct
- Layout is neat and easy to follow

CRAFTSMANSHIP & EFFORT

- Shows evident effort and care
- Followed instructions and rubric requirements
- Used class time productively
- Sources or citations included (when applicable)

SUBMISSION

- Submitted on time
- Includes a self-reflection or cover note

Teacher Comments